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28/3/16



**GOVERNMENT OF KERALA**

Abstract

Disaster Management Department – Streamlining the functioning of office of Kerala State Disaster Management Authority (KSDMA) - Sanctioned - Orders issued.

**DISASTER MANAGEMENT (REVENUE - K) DEPARTMENT**

G.O.(Rt)No.2181/2016/DMD

Dated, Thiruvananthapuram, 23<sup>rd</sup> March, 2016

Read:-

1. Minutes of the meeting of Kerala State Disaster Management Authority held on 27.01.2014
2. Minutes of the meeting of State Executive Committee of KSDMA held on 18.02.2016
3. G.O.(P)No.207/16/DMD dated 02.03.2016
4. GO (Rt) No. 2167/16/DMD dated 19-03-2016

**ORDER**

As per the powers vested under Section 16 of the Disaster Management Act, 2005 and Section 9 of Kerala State Disaster Management Rule 2009, the Kerala State Disaster Management Authority (KSDMA) in its meeting held on 27.01.2014 decided to streamline the functioning of KSDMA.

The Government have examined the recommendations of the KSDMA in this regard in detail and are pleased to issue following orders accordingly.

(a) The Convenor of KSDMA (Additional Chief Secretary, Revenue and Disaster Management) shall be the sanctioning authority of all activities of KSDMA. He/She shall delegate suitable functional powers to the Member Secretary, KSDMA; Senior Finance Officer, Commissioerate of Land Revenue; Director, ILDM; and Commissioner, Land Revenue as the case may be for implementing the Annual Action Plan of KSDMA.

(b) Member Secretary of the Authority shall be responsible for the preparation of the Annual action plan of KSDMA.

(c) The Member Secretary shall be the administrative head of the office of KSDMA and be the custodian of the official seal, website and be the official spokesperson of KSDMA.

(d) The Member Secretary will be primarily responsible for coordinating and implementing disaster mitigation projects through District Disaster Management Authorities, empanelled NGOs, other departments, Local Self Governments, Self Help Groups etc.

(e) The Senior Finance Officer of Commissionerate of Land Revenue shall hold the additional charge of the financial matters of KSDMA.

(f) The Member Secretary shall route all files having financial implications through the Senior Finance Officer prior to approval and release of funds within the financial powers delegated by the Convenor of KSDMA.

(g) The Office of KSDMA under the Member Secretary shall be the custodian of the minutes, account books, bank accounts and cheques of KSDMA.

(h) The Member Secretary shall collect and compile agenda from the Members of KSDMA and the Secretaries represented in the State Executive Committee (SEC) and submit to the Convenor (Additional Chief Secretary, Revenue & DM) for approval and convening the SDMA and SEC meetings (SDMA at least once in 6 months and SEC atleast once in 3 months.)

(2) All District Disaster Management Authorities are directed to convene a DDMA meeting once in a month and prepare action plan for calamity management.

(3) The G.O(Rt) No.5041/2011/DMD dated 05.11.2011 which created a previous hierarchy for the office of KSDMA hereby stands cancelled.

(BY ORDER OF THE GOVERNOR)

**P.G. Unnikrishnan**

Deputy Secretary to Government

To

The Commissioner, Land Revenue, Revenue Complex, Public Office Building,  
Thiruvananthapuram

The Member Secretary, KSDMA, Revenue Complex, Public Office Building,  
Thiruvananthapuram

The Head (Scientist), State Emergency Operations Center, ILDM, PTP Nagar,  
Thiruvananthapuram

The Director, Institute of Land and Disaster Management, PTP Nagar,  
Thiruvananthapuram.

All District Disaster Management Authorities

The Principal Accountant General (A&E) (Audit) Kerala, Thiruvananthapuram.  
Finance Department

Stock File/Office Copy.

Copy to:-

PS to Minister (Revenue & Coir)

PS to Principal Secretary (Revenue & DM)

Web & New Media I & PRD

Forwarded/By Order,

  
Section Officer

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