



ദേശീയ ചുഴലിക്കാറ്റ് പ്രതിരോധ പദ്ധതി - കേരളം
 സംസ്ഥാന പദ്ധതി നിർവഹണ യൂണിറ്റ്
 NATIONAL CYCLONE RISK MITIGATION PROJECT
 STATE PROJECT IMPLEMENTATION UNIT

ഒഴിവുകൾ സംബന്ധിച്ച അറിയിപ്പ്
 EMPLOYMENT NOTIFICATION

അറിയിപ്പ് പുറപ്പെടുവിച്ച തീയതി
 NOTIFICATION ISSUED ON
 03/06/2020

അപേക്ഷ സ്വീകരിക്കുന്ന അവസാന തീയതി
 LAST DATE FOR RECEIVING THE APPLICATION
 20/06/2020

അറിയിപ്പ് പുറപ്പെടുവിച്ച അധികാരി: സംസ്ഥാന പ്രൊജക്ട് മാനേജർ,
 എൻ.സി.ആർ.എം.പി
 NOTIFICATION ISSUANCE AUTHORITY: STATE PROJECT MANAGER, NCRMP

അറിയിപ്പ് പുറപ്പെടുവിച്ച മേൽവിലാസം
 Notification issuance address

ദേശീയ ചുഴലിക്കാറ്റ് പ്രതിരോധ പദ്ധതി - കേരളം
 സംസ്ഥാന പദ്ധതി നിർവ്വഹണ യൂണിറ്റ്
 ഇൻസ്റ്റിറ്റ്യൂട്ട് ഓഫ് ലാൻഡ് ആൻഡ് ഡിസാസ്റ്റർ മാനേജ്മെന്റ്,
 പി ടി പി നഗർ, തിരുവനന്തപുരം, കേരളം - 695038. ടെലിഫോൺ: 0471-2365494

NATIONAL CYCLONE RISK MITIGATION PROJECT - KERALA
 STATE PROJECT IMPLEMENTATION UNIT
 INSTITUTE OF LAND AND DISASTER MANAGEMENT, PTP NAGAR,
 THIRUVANANTHAPURAM, KERALA - 695038.

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1. ADVERTISEMENT

Applications are invited from qualified candidates for the following posts under National Cyclone Risk Mitigation Project-Kerala. Interested and eligible candidates may apply for the posts based on the qualifications given below within the stipulated time period.

Post No	Post	No. of vacancies	Consolidate Pay	Mandatory qualifications	Experience	Age as on 1-06-2020
001/2020	Environment and Social Specialist	1	Category IX of GO (P) No. 81/2019/Fin date 9-7-2019, (Rs. 31,920 /month)	M.Sc/M.Tech in Environmental Science/Environmental Technology with at least 60% aggregate score + 2 years experience	Minimum two (2) years' experience in environmental safeguard policies. Good knowledge of the prevailing R&R regulations/laws of the country, state and World Bank equivalent or experience in World Bank/ADB/JAICA	25-35
002/2020	Local Community Mobiliser	6 (Kannur, Malappuram, Thrissur, Ernakulam, Alappuzha, Kollam)	Category V of GO (P) No. 81/2019/Fin date 9-7-2019, (Rs. 24,040/month)	Master of Social Work (MSW), M.Sc Earth Sciences, M.Sc Environmental Sciences and/or Disaster Management with at least 60% aggregate score	Minimum two (2) years' of experience in disaster management related projects. Posting will be in any of the coastal districts in the state as decided by the Government. Preference will be for residents of the respective districts	25-35
<ul style="list-style-type: none"> Link to GO (P) No. 81/2019/Fin dated 9-07-2019 						
						Sd/- State Project Manager NCRMP
Thiruvananthapuram 1-6-2020						

2. INSTRUCTIONS

1. Candidates are required to apply online. Then applicants shall fill in application form and send the ink signed application via email in PDF format along with the required scanned copies of the supporting documents to the stipulated email address along with a well formatted computer word processed one page application letter in English explaining their suitability for the post and the reasoning for their interest in working in NCRMP
2. PDF applications should contain Covering letter, Qualifying Examination Certificate, Consolidated/semester wise mark list of the Qualifying Examination, Equivalency Certificate (if needed), Experience Certificate, Caste Certificate (if age relaxation is claimed) and reference letters.
3. NCRMP is an equal opportunity employer
4. Equivalency certificate of the respective university shall be produced for considering any other degrees with reference to the notified degrees
5. The recruited individuals will be supported to build their capacities in carrying out their functions
6. All applications should contain two academic/employer reference letters from those under whom the applicant conducted research, studies and/or was engaged in employment. If need be, the appointing authority will contact the referees for verification.
7. Applications not received in the NCRMP SPIU as PDF will be rejected. The email containing the application must prominently mention the post applied for and the name of the applicant
8. The selection will be through an online interview and/or online written test after an initial short listing to ensure compliance with the mandatory qualifications, experience and age limit. Mere short listing is not an assurance of appointment. It will be the discretion of this authority to out rightly reject or accept any applications
9. Only shortlisted candidates will be informed by email/telephone call (only via email or telephone call regarding online interview/or online written test and further procedures; hence ensure that a working email and telephone number is provided
10. The appointments will be on contract basis. The appointment will be for a period as approved by the Government
11. All types of canvassing for favoritism in selection will be considered offensive and legal action will be taken against those who attempt to do so
12. Norms of selection will be as per those applicable for contract posts in the Government of Kerala/Science and Technology institutions under Government of Kerala.
13. Age relaxation is applicable to SC/ST/OBC/PWD and other eligible category applicants as per Govt. of Kerala norms. Eligibility for age relaxation should be proven by producing necessary certificates from competent authority.
14. 10% of marks relaxation will also be applicable to SC/ST categories. Eligibility for this relaxation should be proven by producing scanned copies of necessary certificates from competent authority.
15. Applications without necessary certificates claiming age relaxation and/or marks relaxation will be

treated as General Category. No further claim will be entertained in this regard.

16. Ink signed scanned copy of the application along with necessary documents must reach the State Project Manager, State Project Implementation Unit, National Cyclone Risk Mitigation Project-Kerala, Institute of Land and Disaster Management, PTP Nagar, Thiruvananthapuram - 695038 on or before 20th June 2020, 5 pm by email only. For telephonic enquiries contact 0471-2365494.

3. PROCEDURE FOR SUBMISSION OF APPLICATION

1. The online application form will be available on KSDMA website <http://sdma.kerala.gov.in/opportunities/>. Entries in the application form shall be filled only in English.
2. Fill the details after going through the mandatory qualification and experience for each post specified in the advertisement. You must have a valid email ID and mobile number for applying online.
3. The form is divided into sections including basic information of the applicant, educational qualifications (to be filled from qualified degree onwards, work experience (specified for each post) and other details based on the post applied for.
4. Press the button “Submit” after filling the details. You may go back to each section by clicking “Back” button and validate the details before final submit.
5. Once the application is submitted further changes/corrections will not be allowed.
6. The confirmation for the registration will also be sent on your email entered with a copy of the filled application form.
7. You must take a print out of the submitted form, ink sign the same and submit it with Covering letter, Qualifying Examination Certificate, Mark List of the Qualifying Examination, Experience Certificate, Caste Certificate (if age relaxation is claimed) and reference letters to the following email ncrmrecruitment2020@gmail.com

4. TERMS OF REFERENCE OF ENVIRONMENT AND SOCIAL SPECIALIST

Overview of the position: The primary role of the Environment and Social Specialist in the Project Implementation Unit is to assist and guide the line agencies in the preparation and implementation of the sub-project specific Detailed Project Reports (DPRs) and to prepare and implement the social dimensions/requirements of the Environment and Social Management Framework (ESMF).

Scope of work

- Preparation and implementation of the sub-project specific Detailed Project Reports (DPRs).
- Carry out the screening exercises and sub-project specific Environment Management Plans and Resettlement Action Plans, where required and integration of findings into the sub-project's decision making cycle have to be carried out by them. Ensuring appropriate application of the ESMF to all components and subprojects.
- They shall be proficient in English, Malayalam and Hindi for closely interacting with National and International Agencies
- Coordinate the preparation of environmental screening report of project sites assessments.
- Preparation of site specific environment management plans (EMP) for selected sub-projects.
- Liaising with various State line departments & other implementing agencies on environmental matters.
- Detailing all the environmental laws and regulations of the state and national government which will apply to specific sub project activities.
- Coordinating with MoEF/State-level regulatory authorities for obtaining environment clearances in a timely manner.
- Organizing training for SDMA staff and line departments on ESMF/EMP implementation.
- Capacity building of contractors on environmental issues, practices and procedures to be followed.
- Identifying and providing oversight to consultants who may be deployed to carry out sub-project specific Environmental Assessment and EMPs of sub-projects (wherever required).
- Prepare information, communication, and education strategy to enable proper conduct of stakeholder consultations.
- Periodic site visits to ensure that environmental requirements in the ESMF are being followed during implementation of projects activities by the Line departments and contractors, including identification of good practices and shortcomings, if any and advice on the remedial corrections.
- Documenting the implementation of ESMF and EMPs.
- Provide necessary inputs to project quarterly progress reports on environmental matters.
- Supporting hiring of external environmental auditors and coordinating the conduct of these audits as per the ESMF requirements.
- Review of the audit plan, the results and recommended corrective action/s.
- Assist and guide the state level PIUs, their line departments, Implementing Agencies (IAs) engaged in the project in community mobilization, preparation, and implementation of resettlement plans, as

required, in accordance with the ESMF.

- Assist the above stakeholders in the preparation and implementation of RAP for sub-projects which trigger adverse social concerns for the Project Affected People (PAPs).
- Carry out, wherever required an initial poverty and social assessment, sample socio-economic survey, and detailed inventory of affected assets and losses
- Ensure disclosure of the sub-project Resettlement Plan to the affected persons.
- Provide guidance to line departments/implementing NGOs in the preparation of information materials related to resettlement, consultation on resettlement/ relocation options and finalization of individual entitlements, verification, and delivery of compensation and allowances, house reconstruction (if required) prior to dispossession or displacement.
- Wherever land acquisition issues are involved, liaise with District Collectors and relevant authorities to expedite land acquisition process and assist in finalizing estimates of compensation
- Monitor all land acquisition and resettlement related activities.
- Extend assistance to PIU and line departments in effectively addressing the grievances of the PAPs in line with Grievance Redressal mechanisms.
- Prepare monthly progress reports highlighting implementation progress, issues/constraints that require decisions by the PIUs and other agencies involved.
- Carry out any other activity as directed by the Project Director, Additional Project Directors and Project Manager
- Undertake any activity assigned by Kerala State Disaster Management Authority or District Disaster Management Authority

5. TERMS OF REFERENCE OF LOCAL COMMUNITY MOBILISER

Overview of the position: The Local Community Mobiliser, who shall report to State Project Implementation Unit [SPIU] and to District Project Implementation unit [DPIU] will ensure district level community participation at all phases of project implementation.

Scope of work

- Act as liaison between State Project Implementation Unit [SPIU] and District Project Implementation unit [DPIU]
- Facilitate and coordinate community consultation, meetings, discussions, trainings and demonstration activities.
- Conduct regular field visits to the construction site to identify, record and report on the progress on the work as per time schedule.
- Report to SPIU/DPIU on relevant social and environmental issues related to the project that needs attention and maintain a record of corrective measures taken.
- With the support of SPIU/DPIU, interact with individuals/community and contractors to gather information on issues if any related to the project.
- Commune with the local community to raise awareness on the project.
- Coordinate with various departments to obtain necessary data for Detailed Project Report preparation.
- Provide necessary inputs in monitoring and evaluation stages of the project as per formats on regular basis.
- Assist SPIU/DPIU in community mobilisation activities of the project with the aim to complete the activities within the time schedule.
- Prepare monthly progress reports in specified formats and submit the same to DPIU and SPIU.
- Carry out any other activity as directed by the Project Director, Additional Project Director, Project Manager and State Level Community Mobiliser
- Undertake any activity assigned by Kerala State Disaster Management Authority or District Disaster Management Authority

6. Application forms

1. Application form for Environment and Social Specialist:
<https://forms.gle/uUPCERy5otnqGco16>
2. Application form for Local Community Mobiliser:
<https://forms.gle/vnFijnzTS2AqJ7MU6>